Hytech Roofing Employment Application

EQUAL EMPLOYMENT OPPORTUNITY. It is our policy to seek and employ the best qualified personnel and to provide equal opportunity for the advancement of employees and to administer all of our personnel policies in a manner that will not discrimination against any person because of race, color, religion, age, sex, marital or veteran status, national origin, ancestry, disability, on-the-job injuries, union affiliation, or any other legally protected status unless it is a bona fide occupational requirement reasonably necessary to the operation of our business.

Last Name	First Name	SSN
Address	Email	Phone Number
Position(s) Applied for: _____	Have you ever worked for us before? When? _____	Date Available: _____ Rate of Expected Pay _____
Referred By (Check & Indicate Name): [ ] Online [ ] School [ ] On My Own [ ] Agency [ ] Employee [ ] Other Name of Source _____	Are you available to work every day of the week? (We will attempt to reasonably accommodate employees who require certain hours or dates off because on religious beliefs or practices.) Yes [ ] No [ ] Check shifts you can work [ ] Days [ ] Swing [ ] Graveyard [ ] Rotating	Are you authorized to accept employment in the United States? (Successful applicants will be required to prove identity and eligibility for employment.) Yes [ ] No [ ] Are you 18 years of age or older? Yes [ ] No [ ]

RELATIVES/FRIENDS: Some positions may not be held by certain individuals to avoid the possibility of conflicts of interest. Qualified relatives/friends are eligible for employment except in those unusual situations (for example, where they would be placed in a supervisor-subordinate relationship). Do you have any relatives or friends (such as roommates) who currently work for us?
[ ] Yes [ ] No   If yes, please state his/her name(s) _____

QUALIFICATIONS: Please list ALL education, training and/or specialized experience (such as school; colleges; degrees; licenses; vocational, technical, or military experience; hobbies, etc.) you feel would help you perform the work for which you are applying for.

DEGREE, LICENSE, RELEVENT EDUCATION ON TRAINING: WHERE AND WHEN YOU ACQUIRE IT:
                                                              (Name/address of school, program, military branch, etc.)

_____
_____
_____
_____

CRIMINAL RECORD: (Conviction or a crime is not an automatic bar to employment. Factors such as the nature and gravity of the crime, the length of time since the conviction and/or completion of any sentence, and the nature of the job for which you have applied will be considered.) (WASHINGTON APPLICANTS: Do not list any conviction for which the date of conviction or prison release, whichever is more recent than seven years old.)

Have you ever been CONVICTED, pled GUILTY or NO CONTEST, or FORFEITED BOND OR BAIL for any crime other than traffic violations? [ ] Yes [ ] No
If yes, give details:
_____
_____

DRIVING POSITIONS: Do you have a valid WA State drivers license? [ ] Yes [ ] No
Have you ever been CONVICTED, pled GUILTY or NO CONTEST, or FORFEITED BOND or BAIL for any traffic violations in the past three years? [ ] Yes [ ] No
If yes, give details:
_____
_____

Emergency Contact Name	Address	Phone Number

Present or Last Employer	Address	(Start Date – End Date)
Reason for Leaving	Job Title/Duties	Supervisor Name _____ Phone Number _____
Previous Employer	Address	(Start Date – End Date)
Reason for Leaving	Job Title/Duties	Supervisor Name _____ Phone Number _____
Previous Employer	Address	(Start Date – End Date)
Reason for Leaving	Job Title/Duties	Supervisor Name _____ Phone Number _____
Previous Employer	Address	(Start Date – End Date)
Reason for Leaving	Job Title/Duties	Supervisor Name _____ Phone Number _____

VERIFICATION AND SIGNATURE:

1. I authorize the investigation of all matters which the Company deems relevant to my qualifications for employment, including all statements made in this application and in any attachments or supporting documents. I authorize you to request and receive such information and I release from all liability any persons (such as former supervisors) or employers supplying it. I also release you from all liability which might result from making the investigation.
2. I certify that the facts and information in this application and in any attachments or supporting documents are true and complete to the best of my knowledge. I understand that any falsification, misrepresentation or omission, as well as any misleading statements or omissions, generally will result in denial of employment or immediate termination, regardless of when and how discovered. I also understand that providing information other than that requested on this application will result in the disqualification of this application.
3. I understand that I may be required to submit to employment physical or other professional examinations, medical inquiries and/or urinalysis tests for the presence of drugs and/or alcohol. I agree to such examinations, inquiries and/or testing at the Company's expense. I authorize release of the results to the Company and their use to evaluate my suitability for employment. I also release the Company from all liability arising out of or connected with any examinations, inquiries and/or testing.

4. I understand that I may resign or be terminated, without cause or notice, at any time, unless otherwise stated in an employment contract. I also understand that Hytech Roofing is the only person who will ever have the authority to agree to any other terms and/or to enter into such contracts and that all such agreements for other terms of employment or contracts must be in writing and signed by both parties. I also understand that unless otherwise stated in an employment contract, the Company may change, withdraw and interpret other policies (including wage, hours, and working conditions) as it deems appropriate.
5. I authorize Hytech Roofing and its designated agents and representative to conduct a comprehensive review of my background causing a consumer report and or an investigative consumer report to be generated for employment purposes.
6. This original application for employment will only be considered for 30 days.
7. I have read each of these statements. I have also reviewed all of the information provided in this application and in any supporting documents.

[ ] Yes [ ] No

Signature _____

Date _____